

**NAVAN COMMUNITY ASSOCIATION
L'ASSOCIATION DES RESIDENTS DE NAVAN
Annual General Meeting
M I N U T E S
April 15, 2024
7:30 p.m.**

In attendance: Chris MacPherson, Fred Hyde, Ethan Fink, Sarah Zintel, Erin Zintel, Heather Monkman, Tim Bernardi, Brian Moore, Luc Picknell, Tom Devecseri, John Ladds, Daniel Stein-Wilson, Carol Ouelette, Catalina Clifford

- 1. Welcome**
- 2. Acceptance of agenda**
- 3. Presentation of 2023 activities and projects for 2024 – All directors.**
- 4. Financial Report
Tom and Erin**
- 5. Election/presentation of Officers**

President	Luc Picknell
Past President	Fred Hyde
Vice President	Brian Moore
Secretary	Christina MacPherson
Treasurer	Dale Borys
Navan Nugget	Tom Devecseri
Parks and Recreation	Luc Picknell
Horticulture	
Membership	Ray Vetter
NCC	Ray Vetter
Safety	Bob Price
Friends of Mer Bleue	Erin Zintel
Social Media	Sarah Zintel
Navan Cenotaph Committee	Erin Zintel
Minor Baseball	Phil Grandmaitre
Nifty Fifty Plus	Juanita Vetter
Music in the Park	Jill Noakes
Music in the Park	Heather Monkman
City of Ottawa	Catherine Kitts/Heather Scott/Ethan Fink
Fallfest:	Cheryl Houle
Youth Soccer	Danny Stein-Wilson
Healing Forest	Catalina Clifford
Builders' Wall	Tim Bernardi

Moved by John Ladds and seconded by Erin Zintel that the election of officers be approved as read. Carried.

2023/24 NCA – Parks and Recreation Report

2024-03-24

Summer 2023

In the summer of 2023, the community of Navan consistently utilized the children's play structures, tennis courts and baseball diamond. These outdoor amenities were an essential part of an active community and were well kept to maintain community satisfaction, healthy living and mental health.

Winter 2023/2024

In the winter of 2023/24, the Navan Outdoor Skating Rink was, for the fourth year, installed within the horse ring area of the Navan Fair. Publicity signage was sold to local companies at the cost of 125\$/sign. This raised \$2,800 in funding. The City of Ottawa also supplied \$2,946 in funding for the annual maintenance of the rink. Rink expenses for, signs, locks, shovels, gas, oil, electricity totaled approximately \$2,000. There is approximately \$3,000 left in the Navan Outdoor Skating rink account.

Over 25 volunteers helped build and maintain the rink throughout the winter, for approximately 1000hours. Volunteer tasks included everything from the initial build, to shoveling, flooding, and hockey net removal during the season, and the final rink dismantling later in the spring. Facebook as well as the Navan Nugget was utilized to inform the public about the outdoor rink operation times. Once again public feedback was very positive, which was encouraging for the volunteers. Despite the mild weather and difficult maintenance conditions the Navan outdoor skating rink was considered to be an overall success for the 2023/24 seasons.

This year no Winterfest was held due to extreme mild weather.

Special Project

1. As part of the bigger initiative the Navan Community Association started the planning of a new Navan Outdoor Pavilion that will serve as a hub for outdoor community activities. This new project sees the strong collaboration with the Navan Fair. Multiple Grants (City, Trillium, Friends of Mer Bleu) were applied to in order to fund this new project. The results, expected in June 2024, of these grants will be dependent on the project moving forward.

Conclusion

In 2024/25 the Parks and Recreation Division expect to continue with the Outdoor Skating Rink, and all other required activities surrounding the maintenance of parks and recreation in the community.

Luc Picknell
NCA Parks and Recreation Director

March 31st 2024 NCA Membership Director Report for NCA/ AGM-Fiscal Year 2023-2024

Fred Hyde
President
Navan Community Association

Subject: Directors Annual Report for the AGM.

Membership:

1. The 2023/2024 NCA membership as of March 31st consists of 58 – one year, 18 – five-year, and 53- Lifetime members for a total of 129 members. The one-year memberships will expire on June 30, 2024 so that will leave us with 71 members. Obviously, this can change should we sign up more members from April onward.
2. All paid members are eligible to vote at the annual general meeting.
3. The final membership list is included as a separate excel doc membership 2023-2024
4. Revenues and expenses for membership are in the financial report issued by Dale Borys.
5. The introduction of the Membership link on the website has not produced the activity it that was anticipated. My plan is to do a membership drive and ask Sarah to assist in putting out an ad via social media.

Other:

Continue to provide any relevant information from the NCC Board meetings to the NCA as applicable.

Submitted for inclusion in the AGM of April 2024.

Ray Vetter
Director
Navan Community Association

Music in the Park 2023 Annual Report

In June of 2023, Heather Monkman and Jill Noakes worked together to plan a series of 3 concert evenings under the Domes at the fairground. Unfortunately, the first of the concerts (planned for June 7) had to be cancelled due to the presence of wildfire smoke over Ottawa. Our second concert (June 14) was moved into one of the barns due to rain and the Lions Club adapted by bringing their Community BBQ into the barn. That evening featured the Orleans Jazz Band and the Gloucester Community Concert Band. Our third evening (June 21) had perfect weather and a great crowd. That show, as a tribute to the Summer Solstice, featured two young performers (Leo and Leah Andrades) doing jingle dancing and grass dancing, followed by a performance from the Nepean Concert Band.

Our series of concerts had support from the Navan Community Association; a Community BBQ from the Navan Lions; financial support from Waste Connections Canada through the Friends of Mer Bleue fund; help with the sound system from Don Lawlor, Ray Vetter and Fred Hyde; chairs for the musicians from Al Robinson; the CTAS rented us the domes and barn; and both Navan-Vars United and St Mary's Churches brought treats to sell.

Advertising for the events took the form of posts on social media and in the Navan Nugget. We also had large signs at the entrances to the village and lawn signs in various places throughout the area.

We very much appreciate the support of the NCA as partners with us in planning our music events and we are looking forward to another series of successful concerts in June of 2024.

Respectfully submitted,

Heather Monkman and Jill Noakes

Subject: Nifty 50 Plus Senior's Club Report for NCA/ AGM-Fiscal Year 2023-2024

The Nifty 50Plus Seniors Group season kicked off September 6th of 2023 with 52 members signing up on the first day of our 2023 -2024 season. We have grown to 78 members since then. The group meets weekly from the first week in September to the last week in June. The group was formed thirteen years ago to fill a void to provide a drop-in center for senior's where they could socialize with friends and stay connected with the community. The Nifty 50 club does not receive funding from any external source including the NCA. It is funded exclusively through the generosity of the Nifty 50 members. The Nifty 50 group deposits funds from their activities to the NCA for deposit into their RBC Account. These funds are held exclusively for the operations and activities of the Nifty 50plus Seniors Group.

Numerous activities are held throughout the year to raise funds to support local charities which are heartily supported by the members. They include the Heritage School, the Orleans Cumberland Community Resource center, etc. The Nifty 50 group also supports local organizations and businesses by having them cater the monthly luncheons.

The group provides the NCA Finance Director tax receipts received from groups that have received donations from the group. Donations to local causes in the 2023-2024 period to date total \$3323.00

- i. Orleans Cumberland Community Resource Center - Food Bank- \$1823.00
- ii. Amanda Watson - Fire - \$500.00
- iii. Navan-Vars UCW - \$500.00
- iv. CTAS - for children's education booth at Navan Fair -\$500.00

The Nifty 50 group has rented the Navan Memorial Arena from the City for the past 13 years and we would like to acknowledge the wonderful support from our City Councilor Catherine Kitts and her staff. We would also like to thank the local arena staff for help and support.

Nifty 50 Plus Seniors' Club
Chair Person
Juanita Vetter

The Navan Healing Forest Initiative is a grassroots project, looking to establish/commemorate a Municipal park off Smith Road, as a National Healing Forest. The National Healing Forest is a green space dedicated to honour Residential school victims, their families and survivors as well as Missing and Murdered Indigenous Women and Men and the 2SLGBTQQIA (2 Spirited, lesbian, gay, bisexual, transgender, queer, questioning, intersex, asexual AKA gender diverse people.

All in the Spirit of advancing Reconciliation.

The Navan Community Association along with Counsellor Kitts' office are supportive of this initiative, working tirelessly with the City of Ottawa to find the appropriate way forward.

Currently awaiting to hear back from the Cultural Development and Initiatives Unit (CDI), apparently working with the Algonquin Consultative Cultural Circle to triage projects such as this one. This is groundbreaking work, as it is a new process for the City.

Once we have a way forward on how to proceed, we shall let the community know, and start the planning for this wonderful project/

You may view all the established and potential Healing Forest spaces, along with FAQs and more information on the initiative here: [Home Healing Forests \(national healingforests.ca\)](http://HomeHealingForests.com)

Catalina Clifford

Navan Nugget Report - April 15, 2024

2024 - THE NUMBERS:

Projected budget cost and revenue breakdown for the Navan Nugget for 2024 issue year (Jan - Dec) is as follows:

2024 production costs for 12 issues with 12-14 pages (with 3 color pages over the year), postage /printing /handling -
\$11000.00

collected revenue for 2024	\$9775.00
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NCA cost in 2023	\$1092.36
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expected NCA cost in 2024	\$1225.00
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(NCA cost will decrease if there are more ads in 2024)

Ad rates were increased in Jan 2024.

DISTRIBUTION

There are 690 copies delivered by mail and 110 more copies are distributed in person monthly.

Tom Devecseri

Navan Community Association (NCA)
Financial Statements for Period Ended: March 31,
2024
Notes to Financial Statements and the use thereof

The activity in the sub accounts listed is captured in the accounting for the general account upon which these statements are based.

The NCA has access to all subordinate bank accounts except for the Nifty Fifty account.

The balances in the sub accounts are meant to fund maintenance and repairs for the respective programs.

The NCA is operated exclusively with volunteers. There are no salaried positions. Expenditures require express approval by the Executive or a member vote. The exception to this is for expenditures related to ongoing programs or activities.

Two signatures are required on cheques for approved expenditures.

These statements are confidential and are for the express use of the NCA and its executives. No unauthorized use or distribution of these statements are permitted.

During the year the NCA received \$5,500 in total grants from the F.O.M.B. community fund. The breakdown was Music in the Park \$1,500 (March 2024) & an Operating Grant of \$4,000 received July 2023.

The Cenotaph had a major renewal of the interlock bricks and retaining walls during the year.

Transfers In (Out) are related to revenue and expenses received/paid out of the general account.

Treasurer, NCA

The Friends of the Mer Bleue

Scholarship Program

The scholarship program provided \$2000 to qualified students at each of the twelve students eligible schools.

Community Project funds

Funds provided to the following:

Gloucester Allotment Gardens Association for community gardens

Rotary Forest tree planting project

Bradley Estates Community Association Tulip Park project

RAFO Infrastructure and Community Events Project

National Capital commission Commemorative Bench Project - Edwin Morton Memorial Bench located in Mer Blue

The Navan Music in Park

As well as funds to Community Associations:

Bradley Estates

Blackburn Hamlet

Chapel Hill South

Navan

Remembrance Day/Cenotaph Committee

Remembrance Day was on Saturday this past year and we had a great day. It was the first year that Colonel Chenette was our master of ceremonies. We had approximately 500 people in attendance. Orleans Sure Print provided free printing of the pamphlets. Grads helped with chairs setup and pasting out of the pamphlets. The sound system was provided by Dave Tubbe for free. The 632 Cadets band performed as well assisted people placing wreaths at the cenotaph. Sarah Zintel performed the national anthem with the help of the cadets. Rachel Gratton read "In Flanders Fields". "Act of Remembrance and A Prayer for Peace" were read by The Reverend Nancy Best and Deacon Pierre Belanger.

The cenotaph was weeded this past summer as well as 26 bags of black mulch were placed. The cenotaph was cleaned and applied new polymeric sand. Finally the two soldiers that were donated by Dinah Smith were permanently installed.

The cenotaph committee is made up of a great team of 9 people.

Thank you

Erin Zintel

Navan Community Association (NCA)
Financial Statements for Period Ended: March 31, 2023
Details of Subordinate Bank Account Balances

<u>Year Ended</u>	<u>Builder's Wall</u>	<u>NCA Cenotaph</u>	<u>Nifty-Fifty Club</u>	<u>Rink (Outdoor)</u>	<u>Total of Sub Accounts</u>
2024	\$ 1,573.40	\$ 2,087.41	\$ 9,554.56	\$ 6,323.30	\$ 19,538.67
2023	\$ 1,531.21	\$ 2,050.53	\$ 13,063.41	\$ 1,228.98	\$ 17,874.13
2022	\$ 1,517.68	\$ 2,049.55	\$ 13,766.37	\$ 3,581.31	\$ 20,914.91
2021	\$ 1,514.59	\$ 2,065.36	\$ 14,739.47	\$ 4,589.58	\$ 22,909.00
2020	\$ 1,511.70	\$ 2,061.36	\$ 16,657.94	\$ 582.76	\$ 20,813.76
2019	\$ 1,484.91	\$ 2,479.26	\$ 15,405.95	\$ 2,727.89	\$ 22,098.01
2018	\$ 1,500.58	\$ 8,140.56	\$ 14,086.06	\$ 1,463.44	\$ 25,190.64

Hey Chris, Fred told me to send you a brief report about last year's soccer activity.

2023 saw the return of Navan FC after approximately five year hiatus.

There were two separate teams consisting of 18 players at the 3&4 year category and 13 players at 5&6 year category.

The training sessions ran Wednesday evenings from 6pm to 7.15pm from May 6 to July 26 and were almost entirely comprised of local Navan children and coaching staff.

The intent is to run with another season in 2024 again for local children from ages 3 to 6.

Is there anything else that is required in terms of information?

Regards, Danny

Sent from my iPhone

Navan Fall Fest

The annual festival is a walk through style event, created for Navan residents of all ages to gather and celebrate the beauty of autumn as a community. The event offers an array of old-fashioned activities, including contests, crafts, games, races and demonstrations. Admission and participation is free, with donations encouraged and appreciated to cover the cost of food and refreshments, and to fund the next year. In 2023, the event was well attended, with three generations of the same family often seen wandering and playing together. The funds collected from the bake table and silent auction were allocated to cover supply and operation expenses, and the remaining amount will be used to run the event in 2024. The generous amount of funds collected, also allowed the festival committee to provide monetary support to those in need within the community, with contributions totaling \$3,000.

As a committee of the Navan Community Association, festival committee members greatly appreciate the ongoing support and contributions provided by the Navan Lions Club, Navan Women's Institute, Navan firefighters of Station 71 and Navan Grads. The time and effort offered by volunteers and the donations provided by local businesses and supporters is highly valuable. Working together as a community, for our community, is what makes this event successful. The next Navan Fall Fest is scheduled on October 5, 2024.

Cheryle Houle
Lead Coordinator
Navan Fall Fest